

Job Title: **Inventory Control**

Location: Bolton area, ON

Position: Permanent

This candidate should be an experience (3-5 years) professional have CPIM studies or designation with SAP, MM, PP, etc....

Scope of responsibilities; assisting production, purchasing, customer service and finance to record and maintain accurate information on a weekly and monthly basis.

Transactional Responsibilities (sap)

Production reporting reconciliation, daily, weekly and monthly

Backup to shipping and receiving sap function

Backup production (sap) confirmation

Assist with monthly inventory count

Implement cycle count program

Perform cycle count

Review inventory variances

Perform monthly bom audit and review new products bom

Assist with sap projects

General inventory control duties

Support finance month end close process

Interested person can send their resume to: info@erptek.com